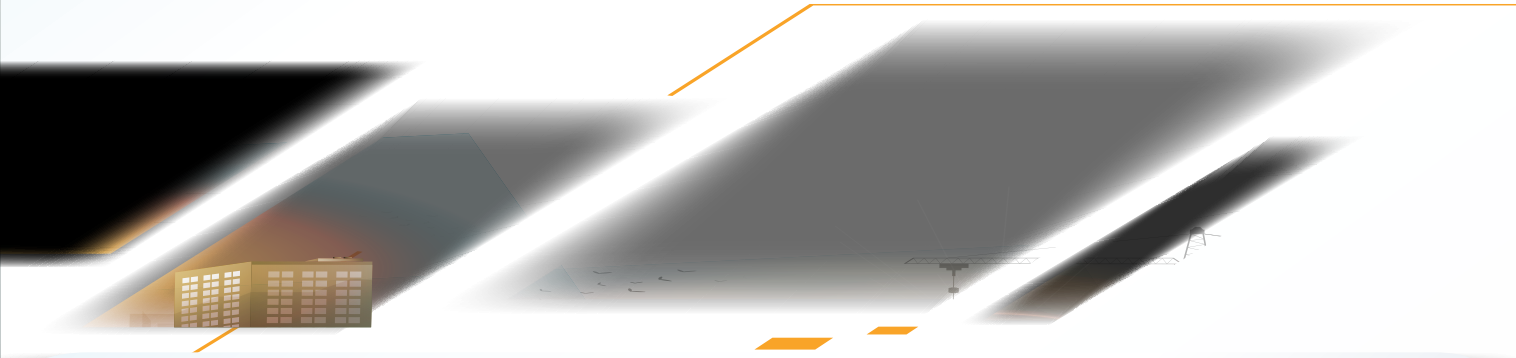
Course Code : Lg03-02H-0620



Professional Legal Training Course – Legal Proceedings

Organised by:

AIDRN
國際爭議解決及專業談判研究院
Academy of International Dispute Resolution & Professional Negotiation

Supported by:

香港和解中心
Hong Kong Mediation Centre

香港國際商業仲裁中心
Hong Kong Centre of International Commercial Arbitration

香港國際調解中心
Hong Kong International Mediation Centre

中國貿促會/中國國際商會調解中心
內地—香港聯合調解中心
Mainland - Hong Kong Joint Mediation Center
香港和解中心

IDRRMI
國際爭議解決及風險管理協會
International Dispute Resolution & Risk Management Institute

IDRRMI, HKMC, MHJMC
6 CPD points

Course Descriptions

Legal proceedings in the civil and criminal litigation might involve procedures such as case administration, investigation or appellate, hearing, inquiry, audit and more. It could be complicated as the requirements and procedures differ according to different courts, tribunals or other governmental bodies. Regardless it involves individuals or companies, good knowledge in legal proceedings not only facilitates suitable actions taken to settle an argument in the court of law but also reserve recourses and allows better strategies planning.

Course Purpose

This course serves an introductory and advanced course that explores various areas of law and legal proceedings with our participants. It further elaborates on the importance of the practical application and procedures throughout the legal process of different types of cases including civil and criminal cases. It would be covered with the explanation of laws, lectures on the theories, sharing practical experiences and exercise with case studies. We aim to reinforce our participants in condense session format that allows them to efficiently gain a deeper understanding of the topic of legal proceedings. This knowledge would strengthen the competitiveness and work efficiency to participants who relate to legal work on a daily, it also benefits others with a clear and rich understanding of legal proceedings.

Target Participants

- Lawyers, Mediators, Arbitrators
- Regulators, Corporates, Human resourses
- Persons who are interested in learning about the legal proceedings
- Peoples who are keen to learn about the latest updates on law
- Individuals from various professional backgrounds

AIDRN
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Course Detail

- Date: 10 & 12 June 2020 (Wed & Fri), (7:00pm - 10:00pm)
- Duration: 6 hours in total
- Location: 21/F, Success Commercial Building, 245-251 Hennessy Road, Wan Chai, Hong Kong
- Course Mode: Lecture, sharing, group discussion & exercise
- Medium: Cantonese, supplemented with English
- Certification: Participant attaining 100% course attendance will be awarded a “Certificate of Attendance”.
- Course Fee: HK$2,200 (IDRRMI, HMKC, MHJMC Members) / HK$2,400 (Non-member)

Trainers

- Experienced barristers and mediators

Registration

- Please complete and submit the online application form via the link : https://forms.gle/UgAH1Scwd4Gj7K427
- Please settle the course fee by either cross-cheque or bank transfer on or before 12:00 noon, 4 June 2020 (Thu).

Payment Methods

- Crossed cheque
  Cheque should be made payable to “Academy of Intl Dispute Resolution & Professional Negotiation Ltd.”
  Please write down your full name and contact number and label the course title on the back of the cheque.
  Only applicable to owners of a Hong Kong bank account:
  Please submit your crossed cheque to Academy of Intl Dispute Resolution & Professional Negotiation (21/F, Success Commercial Building, 245-251 Hennessy Road, Wanchai).

- Bank Transfer
  Please provide Bank-in Slip and state your full name, contact number and the course title.
  Bank Name: BANK OF CHINA (Hong Kong) LIMITED
  Bank Account: Academy of Intl Dispute Resolution & Professional Negotiation Ltd
  Bank Account Number : 012-704-2-005666-9

Terms & Conditions

A. Places will be allocated on the first-come-first-served basis according to the payment date.
B. Registration must be made by returning the completed application form via google link and sending the crossed-cheque or copy of the bank-in slip to 21/F, Success Commercial Building, 245-251 Hennessy Road, Wanchai, Hong Kong on or before 12:00 noon, 4 June 2020. Confirmation will be notified by email upon successful registration on or before 5 June 2020.
C. If you do not receive an email confirmation from the Secretariat after 5 June 2020, your name will be on the waitlist. Your submitted cheque will be voided subsequently by the Secretariat if you have not been assigned a place in the captioned course. If your application fee was made by bank transfer, a cheque will be issued to you as a refund.
D. If you are not able to attend the captioned course upon receipt of the confirmation email, you are required to inform the Secretariat as soon as you are aware of your unavailability on / before the course date by email. No refund will be made after confirmation.
E. Participants must sign in and sign out. Participants who are late for more than 20 minutes or leave earlier of each session will not be qualified for the completion of IDRRMI’s, HKMC’s & MHJMC’s CPD Points in respective sessions.
F. AIDRN reserves the right to accept / reject the registration.
G. If typhoon signal no.8 or above or black rainstorm warning signal is hoisted and not lowered by 2 hours before the lesson starts, the course will be postponed or cancelled. Rescheduled date / time / venue will be announced in due course.
H. In case of any disputes, AIDRN reserves the right to make final decisions.
I. The course is subject to change at any time without liability

AIDRN
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