

# Professional Course in Legal Executive Advocate in Dispute Resolution (LEADR) Civil Litigation Practice

Organised by:



國際爭議解決及專業談判研究院  
Academy of International Dispute Resolution &  
Professional Negotiation

Supported by:



國際爭議解決及風險管理協會  
International Dispute Resolution &  
Risk Management Institute



香港國際調解中心  
Hong Kong International Mediation Centre



香港國際商業仲裁中心  
Hong Kong Centre of International Commercial Arbitration



香港和解中心  
Hong Kong Mediation Centre



內地—香港聯合調解中心  
Mainland - Hong Kong Joint Mediation Center



在线纠纷多元化解平台  
Online Diversified Dispute Resolution Platform



國際爭議解決專業代理人協會  
International Professional Dispute Resolution Advocates Association

Course Date : 6, 13, 20 & 27 September 2020

Apply by : 30 August 2020

## Course Purpose

This course aims to equip participants with the knowledge and skills to support legal professional in the practice of civil litigation. It provides a combinations of theory lectures and practical exercise to participants, who if completed the course will be able to:

- Preparation for and analyze client instructions
- Provide advice, having regard to the circumstances, good practice, and the requirements of the law.
- Demonstrate effective communication skills individually and as part of a group.

## Target Participants

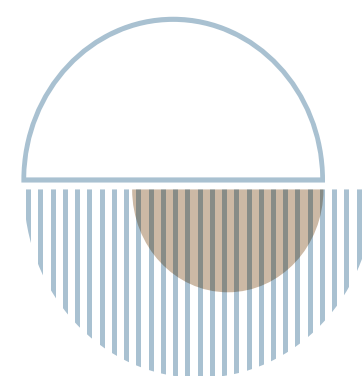
- Legal Executives
- Dispute Resolution practitioners
- Compliance specialists
- Individuals who involved in civil litigation work





## Content

- Chapter 1 - Introduction and Court System
- Chapter 2 - Pre-action Considerations
- Chapter 3 - Issuing and Service of Legal Proceedings
- Chapter 4 - Parties, Joinder of parties & Causes of Action
- Chapter 5 - Judgment in Default & Summary Judgment
- Chapter 6 - Interlocutory & Ex Parte Application
- Chapter 7 - Injunctions
- Chapter 8 - Admission & Settlements
- Chapter 9 - Aspect of the Trial Process
- Chapter 10 - Costs
- Chapter 11 - Appeals



## Course Details

- Date: 6, 13, 20 & 27 September 2020 (10:00am - 5:00pm)
- Duration: 24 hours in total
- Location: 21/F, Success Commercial Building, 245-251 Hennessy Road, Wan Chai, Hong Kong
- Course Mode: Lecture, case sharing, group discussion & exercise, assessment
- Medium: Cantonese, supplemented with English
- Course Fee: HK\$8,000 (Original \$9,000)
- Award: \* Participant attaining 100% course attendance and passed the course assessment will be awarded a "Certificate of Completion". It also serves as a completion of a module of the postgraduate diploma at the AIDRN (please refer to AIDRN website)

## Trainer

Taught by experienced legal executive and Fellow member of Chartered Institute of Legal Executive (FCILEx)

## Registration & Payment

- Please complete and submit the online application form via the link :  
<https://forms.gle/yhiHbPownFmTcWvC6>
- Please settle the course fee by either cross-cheque or bank transfer on or before 30 August 2020.
- Please refer to the course info on the website for payment method, and terms and conditions.