

International Professional Mediation Assessor Training Course 6th Cohort

Becoming an Accredited International Professional Mediation Assessor of International Dispute Resolution & Risk Management Institute (IDRRMI) is a key milestone in a international mediator's professional development. It demonstrates that you are an expert in mediation field, entitles you to put Accredited International Professional Mediation Assessor after your name and you will have the opportunities to be invited to act as a Mediation Assessor in the Professional Mediator Assessments.

This Certificate Course will enable you to develop essential assessment skills using the IDRRMI's Professional Mediator Assessment System, leading to becoming an International Professional Mediation Assessor of IDRRMI after satisfactorily passing the assessment and the practicum stage. **You will be qualified to apply for joining the International Accredited Professional Mediator Panel of IDRRMI** upon the completion of the course. You are also expected to be able to:

- Understand the approaches of the IDRRMI Professional Mediator Assessment System
- Apply the concepts and details of the Professional Mediation and International Commercial Dispute Resolution Mechanism
- Understand the professional feedback system and the approach to produce value-adding performance analysis
- Understand the ethical standards for the Assessor
- Grasp comprehensive Mediation Skills applicable to the Cross-border and international Dispute Resolution Mechanism
- Conduct a mediation assessment

An accreditation assessments will be conducted at the end of the program. Graduates who have achieved satisfactory results in the assessment and fulfilled the requirements specified by IDRRMI may be invited to be the Mediation Assessor of the Professional Mediator Assessments organized by IDRRMI.



YOUR OPPORTUNITIES TO BECOME AN ACCREDITED MEDIATION ASSESSOR

Duration

18 hours (6 lessons)

Date and Time

Stage 1: Lecture stage

14, 17, 21, 24, 28 Nov & 1 Dec 2022 (7pm to 10pm)

Stage 2: Practicum stage

2 real-case assessor practice

Medium

Cantonese (with English teaching materials)

Venue

West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong

CPD

HKMC: 18 points

IDRRMI: 18 points

Fee

HK\$9,000 (included IDRRMI accredited assessment)

Organized by:



國際爭議解決及專業談判研究院
Academy of International Dispute Resolution & Professional Negotiation

Supported by:



國際爭議解決及風險管理協會
International Dispute Resolution & Risk Management Institute



香港和解中心
Hong Kong Mediation Centre



內地—香港聯合調解中心
Mainland - Hong Kong Joint Mediation Center



香港調解中心



HONG KONG ADJUDICATION CENTRE
香港審裁處



國際專業代理人協會
International Professional Advocates Association



香港國際商業仲裁中心
Hong Kong Centre of International Commercial Arbitration



香港國際調解中心
Hong Kong International Mediation Centre

International Professional Mediation Assessor Training Course

Course Requirement

-  Priority will be given to Trainers and Coaches of Academy of International Dispute Resolution & Professional Negotiation (AIDRN) and Hong Kong Mediation Centre (HKMC)
-  Accredited Mediator of IDRRMI or HKMC or Hong Kong Mediation Accreditation Association Limited (HKMAAL)
-  Conversant with mediation theories, skills and their applications
-  Good communication skills and have the ability to adapt their communication style to suit the need of audiences
-  Good command of both written and spoken Putonghua, while proficiency in English will be an added advantage

Pre-requisites

Prior to attending this course, it is recommended to have detailed understandings on mediation process, applications of skills and acquired professional mediator qualification.

Course Contents

A. Introduction to the course

- Course Objectives
- Schedule and structure of the course

B. Role and Function of Assessor

- The important role of a Mediation Assessor
- Competence of a Mediation Assessor
- Ethical standards for the Assessor

C. Introduction to International Commercial Dispute Resolution Mechanism

- Special features of the International Commercial Dispute Resolution Mechanism
- The structure of the International Professional Mediator Training Certificate Course
- Mediation Skills, Process and Development

D. IDRRMI Assessment and Assurance System

- IDRRMI Professional Mediation Assessment Report
- Guidelines on the Assessment of Professional Mediator
- Competence and assessment standards

E. Feedback Assessment

- Exercise on Giving Feedback
- Evaluation and Q & A
- Accreditation Assessment
- Certificate Presentation

Organized by:



國際爭議解決及專業談判研究院
Academy of International Dispute Resolution & Professional Negotiation

Supported by:



國際爭議解決及風險管理協會
International Dispute Resolution & Risk Management Institute



香港和解中心
Hong Kong Mediation Centre



內地—香港聯合調解中心
Mainland - Hong Kong Joint Mediation Center



HONG KONG ADJUDICATION CENTRE
香港審裁中心



國際專業代理人協會
International Professional Advocates Association



香港國際商業仲裁中心
Hong Kong Centre of International Commercial Arbitration



香港國際調解中心
Hong Kong International Mediation Centre

International Professional Mediation Assessor Training Course

Certificate

-  **Certificate of Completion** will be presented to participants with 100% attendance for all the sessions.
-  **Certificate of Attendance** will be presented to participants with 70% attendance for all the sessions.
-  **Certificate of Accredited International Professional Mediation Assessor** will be presented to graduates who have achieved satisfactory results in the assessment.

Course Fee

HK\$9,000

Registration Method

- Please complete and submit the online application form via the below Link:
<https://forms.gle/XRkG2PV1kYxiASUg9>
- Please submit the Registration of Interest, along with the payment receipt; and
- Please settle the course fee with the following method on or before **6 November 2022 (Sun)**

Payment Methods

1. Cross-cheque

Crossed-cheque

- Cheque should be made payable to “Academy of Intl Dispute Resolution & Professional Negotiation Ltd.”
- Please write down your full name and contact number, and label the course title on the back of the cheque.
- Submit your cheque to Room 506, 5/F, West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong

2. Bank Transfer

- Please provide the Bank-in Slip and state your full name, contact number, and the course title.
- Bank Name: BANK OF CHINA (Hong Kong) LIMITED
- Bank Account: Academy of Intl Dispute Resolution & Professional Negotiation Ltd (012-704-2-005666-9)

3. FPS

- FPS identifier: 169930302

Refunding Arrangement

The result of successful application will be announced by 7 November 2022. No refund will be arranged at all circumstances after the confirmation is announced.

Organized by:



國際爭議解決及專業談判研究院
Academy of International Dispute Resolution & Professional Negotiation

Supported by:



國際爭議解決及風險管理協會
International Dispute Resolution & Risk Management Institute



香港和解中心
Hong Kong Mediation Centre



內地—香港聯合調解中心
Mainland - Hong Kong Joint Mediation Center



香港和解中心



HONG KONG ADJUDICATION CENTRE
香港審裁中心



國際專業代理人協會
International Professional Advocates Association



香港國際商業仲裁中心
Hong Kong Centre of International Commercial Arbitration



香港國際調解中心
Hong Kong International Mediation Centre

International Professional Mediation Assessor Training Course

About Academy of International Dispute Resolution & Professional Negotiation

The Academy of International Dispute Resolution & Professional Negotiation is a non-profit international professional academic institution providing training, professional standard setting, data analysis, and academy research. AIDRN is supported and recognised by numerous renowned international dispute resolution organisations. In line with the trend of globalisation and regional integration, AIDRN assists in developing various intercontinental economic and trade projects, including China's Belt and Road Initiatives. We aim to nurture professionals for dispute resolution organisations worldwide, as well as promote the development of mediation services in the Greater Bay Area, the Asia-Pacific region and the international community. Our Professional Training Department offers more than 60 professional courses covering international law, arbitration, adjudication, mediation, negotiation, intellectual property, wealth management, and financial technology, which interface with international professional accreditation. AIDRN also serves as the designated training institution for international mediation and arbitration trainers by 16 international mediation and arbitration centres in the Asia Pacific Region.

About International Dispute Resolution & Risk Management Institute

The International Dispute Resolution and Risk Management Institute (IDRRMI) is a world-class professional organisation that serves to provide a one-stop business solution, including risk management, deal-making, consultancy, and dispute resolution services. It mainly serves not only business enterprises and international organizations involved in the Belt and Road initiatives, but also different trades and commerce activities on a global scale. The IDRRMI also focuses on cultivating professionals and assembling an expert team at all levels to facilitate the success of our clients' businesses. Not only does the IDRRMI have a global network for businesses, but it is also a platform for professional experts from different industries (dispute resolution experts, risk managers, finance specialists.. and more). Currently, we have aligned with institutions at various levels from more than 40 countries or regions worldwide. As one of the major service projects over the years, IDRRMI has helped to build the first international platform around the world to connect with the diversified dispute resolution mechanism implemented in China.

Terms and Conditions

- A. Selection will be made on the basis of applicants' mediation experience and relevant training experience.
- B. Registration must be made by returning the completed online application form via google link and sending registration of interest and the crossed-cheque or copy of bank-in slip to AIDRN on or before 6 November 2022, 12:00 noon. Confirmation will be notified by email upon successful application on or before 7 November 2022. No refund will be arranged at all circumstances after the confirmation is announced.
- C. If you do not receive any email confirmation from the Secretariat after 7 November 2022, you would be placed on the waiting-list. Your submitted cheque will be voided subsequently by the Secretariat if you have not been assigned a place in the captioned course or if your course fee was made by bank transfer, a cheque will be issued to you as the payment refund.
- D. Participants must sign in and sign out. Participants who are late for more than 20 minutes or leave earlier of each session will not be qualified for the completion of MHJMC's, IDRRMI's & HKMC's CPD Points in respective session.
- E. If you are not able to attend the captioned course after the receipt of the confirmation email, you are required to inform the Secretariat as soon as you are aware of unavailability on/ before the course date by email. No refund will be made after confirmation.
- F. The assessment session may be video recorded for sole use of performance evaluation.
- G. If typhoon signal no. 8 or above or black rainstorm warning signals is hoisted and not lowered by 2 hours before the lesson starts, the lesson will be postponed or cancelled. Rescheduled date/ time/ venue will be announced in due course.
- H. In case of any disputes, Academy of International Dispute Resolution & Professional Negotiation reserves the right to make final decisions.
- I. The course is subject to change at any time without liability.

Personal Information Collection Statement

1. Personal data provided in this enrolment form will be used for the admission process. However, failure to provide such data may impede the enrolment process and communication with the applicant. All such data will be destroyed should the enrolment be unsuccessful.
2. The personal data provided in this form will be used by AIDRN staff for delivering latest information including any events and courses to be held, discount, benefits and services offers. These personal data will not be transferred to other external parties for purposes as stated above.
3. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request access to and correction of their personal data. Applicants wishing to access or make corrections to their data should submit written requests to AIDRN .

Enquires

Academy of International Dispute Resolution & Professional Negotiation

Tel: 3622 2178

Email: admin@aidrn.org

Fax: 2866 1299

Website: www.aidrn.org

Address: Room 506, 5/F, West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong